Co-op Report

## Abstract/Introduction

* Introduce the reader to your work by telling them what you hope they will take away from the website. Make this short and to the point.

## Information about the Employer

* Briefly describe your employer and the area of computing science that is related to this company or agency.
* Include interesting facts about the employer (people, location, products, etc.).
* Venkat
* Tim
* QA
* Web Dev

## Goals

* Did you have any goals for this work term?
* Did you develop goals relating to your job tasks?
* What skills did you want to learn?
* What technologies did you want to work with and why?
* Conclusions
* More wordy/sentences

## Job Description

* Give an overview of your job or project.
* Highlight the most interesting or unique aspects of your job.
* What skills did you need for the job? Did you learn them in class or on the job?
* Examples

Junior Software Quality Assurance Tester : Responsible to work in a QA team and plan & test minor fixes and bundle them in a release and ensure the quality criteria for the planned release are met. This role is responsible to document multiple support tracking items in JIRA tool (defects and changes) and write test cases to support their fixes and ensure the criteria to promote to production are met. Student must be willing to learn and ramp up to work in a fast paced/ dynamic environment. Proper support and coaching will be given to student to succeed.

## Conclusions

* Review what is important.
* If your audience were asked to describe the contents of your website, what would you want them to say?
* Eye-opening experience into web development

## Acknowledgments

* “I would like to thank…”
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